

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
PERIMETER CENTER
9960 MAYLAND DRIVE
RICHMOND, VIRGINIA 23233**

COMMON INTEREST COMMUNITY BOARD

AGENDA

MONDAY, OCTOBER 26, 2009, 9:00 A.M.

2nd FLOOR, BOARD ROOM 4

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
 - a. Board Agenda, October 26, 2009
- III. APPROVAL OF MINUTES**
 - a. July 21, 2009, Board Meeting
 - b. July 27, 2009, Ombudsman Regulatory Review Committee Meeting
 - c. August 17, 2009, Ombudsman Regulatory Review Committee Meeting
 - d. August 25, 2009, ICP Minutes
 - e. September 16, 2009, Ombudsman Regulatory Review Committee Meeting
 - f. October 13, 2009, Board Meeting
- IV. PUBLIC COMMENT PERIOD***
- V. FORMAL HEARING**
 - a. File Number 2009-04120, Alexander Properties, Inc.
ICP by Schroder-Disciplinary
- VI. TIME-SHARE DETERMINATION(S)**
 - a. Review of Determination Record(s):
 - i. File Number 2010-00201
Jane A. Courtney-Bohrer
- VII. DISCIPLINARY MATTERS**
 - a. Consideration of Temporary Cease and Desist Order Regarding Condominium Registration Number 04-0110, Bridgewater Bay Condominium
- VIII. BOARD OVERVIEW**
 - a. Conflict of Interest Training
- IX. REGULATIONS**
 - a. CIC Ombudsman Regulations
 - i. Report from Regulatory Review Committee
 - ii. Discussion of Associations with No Governing Boards
 - iii. Review Draft CIC Ombudsman Regulations and Adopt as Proposed
 - iv. Association Complaint Form
 - v. Notice of Final Adverse Decision Form
 - vi. Request for Waiver of Filing Fee Form
 - b. CIC Manager Regulations
 - i. Review Summary of Public Comments and Adopt Board Response
 - ii. Adopt Final CIC Manager Regulations
 - c. Discussion of CIC Manager Regulatory Review to Add Individual Certification Provisions

- i. Regulatory Review Committee

X. OTHER BUSINESS

- a. Review Revised Determination Procedure
- b. Discussion of Association Disclosure Packet Notice
- c. Discussion of Meaning of "Substantial Completion"
- d. Discussion of Application Review Process as it Relates to Bond/Insurance
- e. Adoption and Presentation of Board Resolution and Certificates of Appreciation
- f. Ombudsman's Report
- g. Licensing/Registration Statistics
- h. Board Financial Statements
- i. Staff Event Calendar
- j. Reschedule Meeting Dates
- k. Election of Officers

XI. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS

XII. ADJOURN

NEXT MEETING SCHEDULED FOR DECEMBER 10, 2009 at 9:30 AM

* Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.